CITY COUNCIL AGENDA ITEM COVER MEMO

			Agenda Ito	em Nı	ımber	
Meeting Type:	Regular		Meeting D	ate:	10/24/2013	Special particles
Action Requeste Finance	ed By:		Agenda Resolution		Туре	
Subject Matter:						
Approval of Agi	reements					
Exact Wording f	or the Agenda:			**********		
Resolution auth	norizing the Mayor to enters outlined in the attached				ders meeting	
Note: If amen	dment, please state tit	le and number of	the origin	nal		
Item to be cons	idered for: <u>Action</u>	Unanimous Conse	ent Require	ed: <u>No</u>	2	
provide, allow	y the action is required; we and; any other information ement Function	·		Coun	cil action will	
Associated Cost	:	В	udgeted It	em: <u>S</u>	elect	
MAYOR RECOM	MENDS OR CONCURS: Se	lect			,	
Department Hea	ad: 55//		Dat	e:	10/15/13	

ROUTING SLIP CONTRACTS AND AGREEMENTS

CON	RACIS AND AGREEME	N.S. Charles of the Control of the C
Originating Department: Finance	Council N	Meeting Date: 10/24/2013
Department Contact: Cecilia Summ	ners Phone #	427-5060
Contract or Agreement: Agreemen	ts with Low Bidders	
Document Name: 20131024PROBIL	os	
City Obligation Amount:		
Total Project Budget:		
Uncommitted Account Balance:		
Account Number:		
	Procurement Agreeme	ents
Title 41		<u>Competitive</u>
	Grant-Funded Agreer	ments
Not Applicable	Grant Name:	
Denartment	Signature	Date

Department	Signature	Date
1) Originating	Band	10/15
2) Legal	util on	19-15-13
3) Finance	AL	10/15
4) Originating	()	
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

RESOLUTION	NO.13-	
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BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bids meeting specifications and effectuate the following agreements on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreements are substantially in words and figures similar to those certain documents attached hereto and identified herein below with the date of October 24, 2013 appearing on the margins of the first pages, together with the signature of the City Council President and an executed copy of said documents being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:

VENDOR	COMMODITY/SERVICE	AGREEMENT
Alabama Lawn Masters Inc Coleman Landscaping & Lawn Care Inc. Fowler Lawn Care A Cut Above the Rest Lawn Care & Landscaping	Landscape Maintenance Services	One Year W/Extensions
Fountain, Parker, Harbarger & Associates	Property Insurance	One Year W/Extensions

ADOPTED	this	the	10th	day of	October	2013	•	
			President Huntsville	of the City e, Alabama	/ Council	of the	City	of
APPROVE	ED thi	is th	e 10th	day oi	f Octobe	r 2013		

Mayor of the City of Huntsville, Alabama

SUMMARY OF BIDS FOR ACCEPTANCE October 24, 2013

LOW BIDDER MEETING SPECIFICATIONS	COMMODITY/SERVICE	TERM OF AGREEMENT	OTHER BIDS RECEIVED
Alabama Lawn Masters Inc. Huntsville, AL Coleman Landscaping & Lawn Care Inc. Huntsville, AL Fowler Lawn Care Langston, AL A Cut Above The Rest Lawn Care & Landscaping Huntsville, AL	Landscape Maintenance Services	One Year W/Extensions	9
Fountain, Parker, Harbarger & Associates Huntsville, AL	Property Insurance	One Year W/Extensions	

* Current Contract Holder

Revised 04/17/2013



Т	O: PROCUREMENT SERVICES	_	TI C.	r of Alabama
FROI	M: Landscape Management	_	rne Sta	r or Arabama
BID NUMBE	R: 78-2013-71-1	DATE:	October :	9, 2013
COMMODITY/SERVIC	CE: Landscape Maintenance Service	s -		
AGREEMENT	BETWEEN CITY OF HUNTSVILLE AND	Alabama La	wn Masters,]	Inc.
RECOMMENDATON:	Low bidder was Alabama Lawn Mas	ters for Packa	ges F & G	
·	Description	Price	UOM	Comment
Package F			Annually	**************************************
Package G		3,960.00	Annually	
INITIAL PURCHASE:	Varies	_		
FUNDING SOURCE:	01-7100-0511-5205			•
TERM OF CONTRACT:	One Time			
	Three Months			
	One Year			
	X One Year w/Additional One Year	Extensions as	Allowable by Sta	ite Law
	Other (explain)			
APPROVALS:				
ly staff and I have complied wit	th all laws, regulations, City of Huntsville Proc	urement Rules, a	nd the provisions of a	ny contract and/or grant
rant agreements applicable to t	this procurement process. In addition, my sta	ff and I have not	sought by collusion w	ith the recommended
roposer/Bidder to obtain any a	dvantage over any other Proposer/Bidder in t	his procurement.	1	1/2011
			/ py	Juckee)
	/ h//		Department Hea	ıd
	ff			
	Procurement Services			
	Council President	•	Mayor Tommy B	attle
	10/24/13		10/24/1	
	Date	•	Date	Marie Committee

Revised 04/17/2013



TO.	PROCUREMENT SERVICES		HUN	NISVILLE
	Landscape Management		The St	tar of Alabama
	78-2013-71-1	DATE:	Octob	er 9, 2013
	Landscape Maintenance Services			
· · · · · · · · · · · · · · · · ·				
AGREEMENT BE	TWEEN CITY OF HUNTSVILLE AND	Coleman L	andscaping &	Lawn Care Tnc
	-		and dupling ca	Taville .
RECOMMENDATON: Lo	w bidder was Coleman Landscapin	g for Packas	zes D. H. & I	
			, , , , , , , , , , , , , , , , , , , ,	

Des	scription	Price	UOM	Comment
Package D			Annually	
Package H			Annually	
Packagel - Weekly		9,600.00	Annually	
,				
INITIAL PURCHASE: Va	ries			
FUNDING SOURCE: 01	-7100-0511-5205			
TERM OF CONTRACT:	One Time			
	Three Months			
***********	One Year			
<u>x</u>	One Year w/Additional One Year E	extensions a	is Allowable by	State Law
	Other (explain)			
APPROVALS:				
My staff and I have complied with al	ll laws, regulations, City of Huntsville Procur	ement Rules, a	and the provisions	of any contract and/or grant
grant agreements applicable to this	procurement process. In addition, my staff	and I have not	sought by collusion	n with the recommended
Proposer/Bidder to obtain any advan	ntage over any other Proposer/Bidder in thi	s procurem é nt	. ,	1/10/10/1
		\	L toot	fMcKee
	/ h//		Department H	ead
		,		
	J. P.			
	Procurement Services			
	Council President	-	Mayor Tommy	Battle
	10/24/13		10/24	
	Date	•	Date	t/ ± J

Date

Date

Revised 04/17/2013



TO:	DDOCLIDEMENT SEDVICES			VISVILLE
	PROCUREMENT SERVICES		The S	Star of Alabama
FROM:	Landscape Management 78-2013-71-1	DATE	Octo	hor 0, 2012
		DATE:	Octo	ber 9, 2013
COMMODITY SERVICE.	Landscape Maintenance Services			
ACDEEMENT DET	TWEEN CITY OF HUNTSVILLE AND	Fouder Law	n Cara	
AGREEMENT DE		rowlei Law	ii Care	TO STATE OF THE ST
RECOMMENDATION: Lo	w bidder was Fowler Lawn Care fo	r Package F		
	w stader was rower Eawn care for	I I dekage E		
Des	scription	Price	UOM	Comment
Package E			Annually	Comment

INITIAL PURCHASE: Va	ries			
FUNDING SOURCE: 01-	7100-0511-5205			
TERM OF CONTRACT:	One Time			
***********	Three Months			
	One Year			
X	One Year w/Additional One Year E	extensions as	Allowable by	State Law
***************************************	Other (explain)			
APPROVALS:				
My staff and I have complied with al	l laws, regulations, City of Huntsville Procur	ement Rules, an	d the provisions	of any contract and/or grant
grant agreements applicable to this p	procurement process. In addition, my staff	and I have not s	ought by collusio	on with the recommended
Proposer/Bidder to obtain any advar	itage over any other Proposer/Bidder in thi	s procuremen		Much
			X Deg 1	HUCKEE
			Department I	Head
	Procurement Services			
	Council President 10/24/13		Mayor Tomm	•
	= 0 , = . , = 0		10/2	/ ₄ /13

Date

Date

Revised 04/17/2013



TO	DDOCHDENMENT SERVICES		ΠUN	ISVILLE
	PROCUREMENT SERVICES		The Sta	ar of Alabama
	: Landscape Management			
	: 78-2013-71-1	DATE:	October	9, 2013
COMMODITY/SERVICE	Landscape Maintenance Services			
A COFFE AFAIT OF	TIA/FENI CITY OF HUMBITO WAS FAND	A C. A A h	. Al D 1	
AGREENIEN I BI	TWEEN CITY OF HUNTSVILLE AND .	A Cut Above	e the Rest Lawr	n Care & Landscaping
DECOMMENDATON: 1	ow hidder was A Cut Above the Bos	t for Daelaga	. A D 8 C	
RECOMMENDATON. L	ow bidder was A Cut Above the Res	t for Package	S A, B, & C	
-				
De	escription	Price	UOM	Comment
Package A		17,628.00		Comment
Package B			Annually	
Package C			Annually	
				,

	1		<u> </u>	
INITIAL PURCHASE: V	aries			
FUNDING SOURCE: 0:	1-7100-0511-5205			
TERM OF CONTRACT:	One Time			
	Three Months			
	One Year			
X	One Year w/Additional One Year	Extensions as	Allowable by St	ate Law
	Other (explain)			
APPROVALS:				
My staff and I have complied with	all laws, regulations, City of Huntsville Procu	rement Rules, an	d the provisions of a	any contract and/or grant
grant agreements applicable to thi	s procurement process. In addition, my staff	and I have not s	gught by collusion v	yith the recommended
Proposer/Bidder to obtain any adv	antage over any other Proposer/Bidder in th	is procurement.		Mustall 1
			1 pus	HMCELL
	/ 1.//		Department He	ad
	fr			
	Procurement Services			
	Council President		Mayor Tommy E	
	10/24/13		10/24	4/13

Date

Revised 04/17/2013



T	O: PROCUREMENT SERVICES		IIO.	NISVILLE
	M: General Service	_	The	Star of Alabama
	:R: 3-2014-74-2	DATE:	Octo	ber 11, 2013
	CE: Property Insurance	-		2012
001/11/1001/11/02/11/10				
AGREEMENT	BETWEEN CITY OF HUNTSVILLE AND	Fountain, Parl	ker,Harbarg	er&Associates
				The state of the s
RECOMMENDATON:	Fountain, Parker, Harbarger & Assoc	iates was the sol	e responsibl	e proposer for this RFP.
	Description	Price	UOM	Comment
roperty Insurance		\$245,455.00	Annual	
		<u> </u>		
		1	<u> </u>	1
INITIAL PURCHASE:	\$245.455.00			
FUNDING SOURCE:		_		
TERM OF CONTRACT:	One Time	-		
•	Three Months			
•	One Year			
·	X One Year w/Additional One Year	Extensions as A	llowable by	State Law
_	Other (explain)			
PPROVALS:				
ly staff and I have complied wit	th all laws, regulations, City of Huntsville Proc	urement Rules, and	the provisions o	of any contract and/or grant
ant agreements applicable to t	this procurement process. In addition, my sta	iff and I have not sou	ight by collusion	n with the recommended
oposer/Bidder to obtain any a	dvantage over any other Proposer/Bidder in t	his procurement.	19	9 >
	7		450	ay O
			Department	t Head
			V	
	Procurement Services	•		
	Procyrement Services			
	Council President	•	Mayor Tom	mv Rattle
	October 24, 2013			24, 2013
	Date		Date	